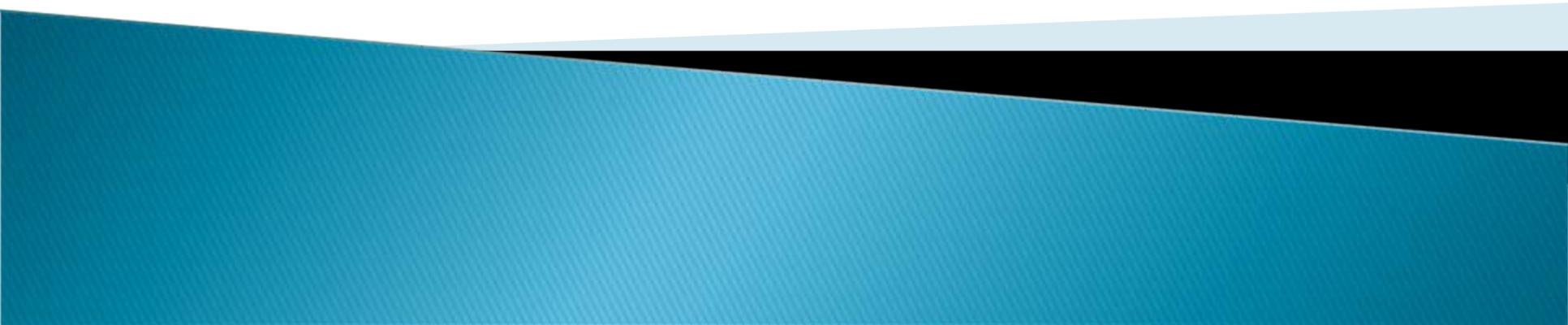


# Stop Work Authority





# Do we want this to happen?





Or this to happen?





# What is Stop Work Authority?

“Stop Work Authority” is a formal program which gives **EVERY EMPLOYEE** the authorization and responsibility to suspend work or operations whenever safety risks are not understood or if continuation of the work could lead to “imminent danger



# Definitions

## Imminent Danger:

Any worksite condition, practice, or operation that causes or presents a hazard that can reasonably result in death, serious injury, significant environmental damage, or damage to materials or equipment.

## Stop Work Authority:

The authority and responsibility to stop or shut down a work task or activity due to unsafe or environmentally unsound practices that expose others to imminent danger.

## Re-start Authority:

The authority to re-start an activity that was shut down due to a Work Stop Authority order using procedures to address the concerns.



# When Can I Use Stop Work Authority?

When a person identifies a perceived unsafe condition, act, or procedure that could result in immediate imminent danger.

When a person does not understand the steps involved in completing the task.

If other personnel are potentially in "harms way".

If new hazards arise unexpectedly:

Weather changes / deteriorates

Equipment failure / malfunction

New team member arrives during high risk activity, etc.

When job scope changes which may create new hazards not yet addressed.

If all hazards have not been identified.

If safety devices are not in place or personnel are not wearing proper PPEs.

Whenever Controlled Work Activities (Permits) should be, but are not in place.



# How Do I Use Stop Work Authority?

If your immediate supervisor is readily available, and the affected person(s) are not in immediate danger, the Stop Work Authority should be coordinated through the supervisor.

If the immediate supervisor is not readily available, or the affected person(s) are in immediate danger, the initiate the Stop Work Authority directly.

Interventions should be initiated in a positive manner by stating:

*“Stop work! I am using my Stop Work Authority because....”*

Using this phrase will clarify the user’s intent in the action.

The supervisor should immediately be notified to stabilize the situation and begin to evaluate the issues which generated the work stoppage.



# Stop Work Authority Actions

The supervisor should immediately be notified to stabilize the situation and begin to evaluate the issues which generated the work stoppage.

Other parties such as the field safety representative, site project manager, client representative may be utilized in resolving a Stop Work conflict.

If determined and agreed by the supervisor that the Stop Work Action is valid, then every attempt shall be made to resolve the issue.

If the Stop Work Action cannot be immediately resolved, work shall be suspended until proper resolution is achieved.

When opinions differ regarding the adequacy of the resolution, the supervisor (Designated Person-in-Charge) shall make the final determination.



# Re-start Actions and Authority

For shutdowns and stoppage of work, the authorization to re-start work shall be granted by a person of a level at least commensurate with the supervisor after he/she reviews the conditions leading up to the Stop Work Action.

On the jobsite, the Designated Person-in-Charge has the ultimate authority to forbid the start and to order the termination of an task or operation on the grounds of safety, imminent danger, environmental or equipment damage, etc.

When opinions differ regarding the adequacy of the resolution between two or more entities of equal authority, the authority order to re-start shall be place one level higher (project management, engineering management, EHS management, etc.)

Although most issues can be adequately addressed and resolved in a timely manner at the worksite, occasionally additional investigation into the root causes may be required and corrective actions implemented.

The desired outcome of any Stop Work Action is that the identified safety concerns have been addressed to the satisfaction of all those involved and that work can resume in a timely fashion.



# What Will Happen If I Use Stop Work Authority?

There will be **NO** repercussions.

This is our commitment to you.